

## MINISTRY TO WOMEN DIRECTOR

The Ministry to Women (MTW) Director will provide direction and vision and will organize, coordinate and oversee the women’s ministries of this church.

Ministry Area/Department	Women
Position	MTW Director
Accountable To	Pastor or
Ministry Target	Women
Position Is	Volunteer
Position May Be Filled By	Church member
Minimum Maturity Level	Stable, mature Christian
Spiritual Gifts	Pastor/shepherd, Administration
Passion For	Ministering to women and providing opportunities for women to minister to other women.
Length of Service Commitment	Depends on size of church

### Anticipated Time Commitments

1. Available support, needs of women
2. Participating in meetings/training: planning quarterly with women’s ministry team

### Responsibilities/Duties

1. Meet regularly – perhaps monthly or quarterly with ministry coordinators and directors to discuss progress, praises, challenges, solutions and new ideas.
2. Be available to talk with women’s ministry team about concerns or needs they may have.
3. Participate in special events and activities for women.
4. Work with the women’s ministry team to plan a special yearly trip to an inspirational event for women.
5. Read, research and evaluate materials on women’s ministries and apply what you learn to this church’s ministry to women.
6. Provide training opportunities for women leaders in the church.
7. Pray regularly for the women of the church.
8. Act as a liaison between the ministry to women and the pastor.
9. Develop a MTW budget to present to the appropriate committee each year.
10. Oversee the distribution of fund for MTW and keep track of budget expenditures.